

READ THIS FIRST

WHAT IS THE PURPOSE OF THIS FORM?

This form is an application for registration by a Non-Profit Organisation.

If the non-profit organisation complies with the requirements to register, the NPO Supervisor must do the following:

- If the application is for registration of an established non-profit organisation, register the non-profit organisation in the NPO register and provide the applicant and the non-profit organisation with written notice of its registration; or
- If the application relates to a proposed non-profit organisation, provide the applicant with written notice of its intention to register the proposed non-profit organisation, provided that the non-profit organisation is established within a period of 10 days from the date of the notice.

WHO FILLS IN THIS FORM?

The person acting on behalf of or who is responsible for the non-profit organisation.

WHERE DOES THIS FORM GO?

Anguilla Financial Services Commission
P.O. Box 1575
The Valley
Anguilla

OTHER REQUIREMENTS

One copy of the non-profit organisation's constitution must accompany this form.

Anguilla Financial Services Commission
Non-Profit Organisations Regulations, R.R.A. P98-2
Part 3

**APPLICATION FOR REGISTRATION OF
NON-PROFIT ORGANISATION ("NPO")**

1. ORGANISATIONAL DETAILS

Name of Organisation

Physical Address

Mailing Address

Contact Person _____

Telephone _____

Fax _____

Email _____

Website _____

Date of financial year end _____

2. **Purpose (or intended purpose) of the NPO:**

3. **Objectives (or intended objectives) of the NPO:**

4. **Nature and extent of activities (or intended activities) of the NPO:**

5. **Structure (or intended structure) of the NPO:**

(Tick relevant boxes)

- a. Trust
- b. Limited by shares
- c. Limited by guarantee
- d. Friendly Society
- e. Foundation
- f. Other *(please describe below)*

6. **Number (or minimum and maximum number) of executive officers.**

7. What country/countries will the organisation's activities be carried out in?

8. Does the organisation conduct any activities outside of Anguilla? Yes No
If yes, state the nature of the organisation's activities conducted outside of Anguilla.

9. Does the NPO accept/collect anonymous donations? Yes No
If yes, by what means? (e.g. in person; via mail; electronically)

**10. What is the nature of business/individual of the donors giving money to the organisation?
(e.g. Company, other organisations, or individuals)**
Please list companies or other organisations or give a general description of individuals.

**11. What is the nature of the recipients that will be receiving the services of or funding the
organisation? (e.g. Company, other organisations, or individuals)**
Please list companies or other organisations or give a general description of individuals.

12. **Executive Officers details** (If you have more executive officers than is provided for on this page, please include the particulars of these officers on a separate page and attach it to this application).

Name _____
Physical Address _____
Mailing Address _____
Position in Organisation _____
Date of Birth _____
Nationality _____
Tel. _____
Fax _____
Email _____
Website _____

Name _____
Physical Address _____
Mailing Address _____
Position in Organisation _____
Date of Birth _____
Nationality _____
Tel. _____
Fax _____
Email _____
Website _____

Name _____
Physical Address _____
Mailing Address _____
Position in Organisation _____
Date of Birth _____
Nationality _____
Tel. _____
Fax _____
Email _____
Website _____

Name _____
Physical Address _____
Mailing Address _____
Position in Organisation _____
Date of Birth _____
Nationality _____
Tel. _____
Fax _____
Email _____
Website _____

Name _____
Physical Address _____
Mailing Address _____
Position in Organisation _____
Date of Birth _____
Nationality _____
Tel. _____
Fax _____
Email _____
Website _____

Name _____
Physical Address _____
Mailing Address _____
Position in Organisation _____
Date of Birth _____
Nationality _____
Tel. _____
Fax _____
Email _____
Website _____

		Raised within Anguilla	Disbursed within Anguilla
13. Estimate of the funds to be raised and disbursed in each financial year of the NPO within Anguilla: <i>(Tick relevant boxes)</i>	\$0 - \$15,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$15,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$50,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$100,001 - \$500,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$500,001 +	<input type="checkbox"/>	<input type="checkbox"/>

		Raised outside Anguilla	Disbursed outside Anguilla
14. Estimate of the funds to be raised and disbursed in each financial year of the NPO outside Anguilla: <i>(Tick relevant boxes)</i>	\$0 - \$15,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$15,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$50,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$100,001 - \$500,000	<input type="checkbox"/>	<input type="checkbox"/>
	\$500,001 +	<input type="checkbox"/>	<input type="checkbox"/>

15. ADDITIONAL INFORMATION REQUIRED

Date when organisation was incorporated / established _____

Is the organisation affiliated with any other corporate body or structure? Yes No

If yes, please indicate the name and contact details of this corporate body or structure.

Does the proposed organisation have any subgroups or associations that it supervises? Yes No

If yes, the subgroup or association must complete a separate NPO application form.

16. EXEMPTION CLAUSE

Section 5(2) of the non-profit organisation regulations states that a non-profit organisation whose gross annual income does not exceed \$5,000 and whose assets do not exceed \$10,000 in value is exempted from registration.

“gross annual income” of a non-profit organisation, during any period, means the total income of the non-profit organisation from any source during the twelve months immediately preceding the first day of that period, including, but not limited to –

- a. income received from the provision of goods or services;
- b. rental income;
- c. interest and other income derived from its investments;
- d. donations of money or other property made to the organisation; and
- e. any grants made to the organisation.

		Gross Annual Income		Assets
17. Estimate of gross annual income and assets for each financial year of the NPO: <i>(Tick relevant boxes)</i>	\$0 - \$5,000	<input type="checkbox"/>	\$0 - \$10,000	<input type="checkbox"/>
	\$5,001 - \$10,000	<input type="checkbox"/>	\$10,001 - \$35,000	<input type="checkbox"/>
	\$10,001 - \$50,000	<input type="checkbox"/>	\$35,001 - \$60,000	<input type="checkbox"/>
	\$50,001 - \$80,000	<input type="checkbox"/>	\$60,001 - \$90,000	<input type="checkbox"/>
	\$80,001 - \$100,000	<input type="checkbox"/>	\$90,001 - \$100,000	<input type="checkbox"/>
	\$100,001 +	<input type="checkbox"/>	\$100,001 +	<input type="checkbox"/>

18. DECLARATION BY PERSON SUBMITTING THIS APPLICATION

Caution: It is a criminal offence to make a false or misleading statement in order to register. If you have made a false or misleading statement on this form, you could be prosecuted.

I declare that:

- To the best of my knowledge and belief all the information I have given in this application is correct;
- I understand that non-compliance with the Non-Profit Organisations regulations may be met with criminal prosecution;
- I have read and understand the caution above; and
- I understand that it is a requirement under Section 10(1) and (2) of the Non-Profit Organisations Regulations, R.R.A. P98-2 that the Commission be informed in writing of any change in any information, whether the information was provided before or after its registration.

Name:

Position in NPO:

Signature:

Date:

For AFSC Use Only

NPO No:

Date Filed:

Exempted

Non-Exempted